

School of Nursing
Baptist Christian Hospital
Tezpur, Assam

Prospectus GNM Diploma 2020-2021 Transformation
of
people through
Education
and
Caring



CONTACT

principal.son@bchtezpur.org www.bchtezpur.org

Table of Contents

S. No.	CONTENT	Page No.
1.	Location	1
2.	Brief History of Nursing School	2
3.	How to apply	3
4.	Description of G.N.M. program	5
5.	Fee structure	13
6.	Service agreement	15
7.	Application form	16

INTRODUCTION

o Location:

Baptist Christian Hospital is situated on the North Bank of the river Brahmaputra in Tezpur, Assam in the North Eastern region of India. Tezpur is the Headquarter of Sonitpur District of Assam and the most important town. Tezpur is 250 km (4 hours) east of Dispur, which is the Capital of the state of Assam. Guwahati is the nearest railhead and airport. Baptist Christian Hospital is located just four kilometers from the main town of Tezpur. The nursing school is located within the Hospital Premises.

o About Baptist Christian Hospital, Tezpur:

The Baptist Christian Hospital, Tezpur is a 120-bedded hospital that is situated in the Sonitpur district of Assam. The hospital was established in 1954. The Baptist Christian Hospital, Tezpur is a charitable hospital registered as a society under the Society Registration Act of India; 1860. The hospital has been serving the poor and the marginalized communities in the area and the surrounding districts including three districts of the state of Arunachal Pradesh. The hospital is a unit of the Emmanuel Hospital Association, New Delhi. The Emmanuel Hospital Association is one of the largest non-governmental health care providers of the country. EHA manages and owns 20 hospitals, 42 community health projects, 7 nursing school in North, Central and North East India.

O Vision:

"Fellowship for transformation through caring"

o Mission:

BCH is a fellowship of individuals that contribute to the transformation of communities in Assam and Arunachal Pradesh with a focus on the **poor and the marginalized** through holistic, appropriate health care, training, research and community development, in the Name and Spirit of Jesus Christ.

Scope of Services:

The Hospital has various facilities such as: -

- General Surgery Open & Laparoscopic
- General Medicine
- Orthopedics
- Obstetrics/Gynecology
- Pediatrics
- Anesthesia
- Pathology
- Microbiology
- Biochemistry
- Radiology
- Dentistry
- Physiotherapy
- Accident and emergency services- 24-hour service
- Automated Laboratory 24-hour service
- Digital X-Ray Services 24-hour service
- Ultrasonography
- CT Scan
- Endoscopy
- E.C.G
- Pharmacy 24-hour service
- Hospital Dietary services to inpatients
- Back up electricity supply 24 hours

o Brief History of School of Nursing:

Miss Arlene Jenson and Miss Betty Pierson, Christian Missionaries from Baptist General Conference (BGC) USA, founded the School of Nursing, Baptist Christian Hospital in April 1954. There were six students in the first batch. The hospital was officially opened in June 1954. The General Nursing and Midwifery program is a recognized course by the Assam Nursing Council and Indian Nursing Council.

o Mission Statement of Nursing School:

The School of Nursing exists to transform communities through educating and training Nurses to serve in the name and spirit of Jesus Christ.

Vision of Nursing School:

"Transformation of people through Education and Caring".

o Our Aims:

- 1. To prepare competent Nurses to provide holistic care in the hospital and community, in the name and spirit of Jesus Christ.
- 2. To develop Nurse Leaders for the health scenario in India.
- **3.** To help Nurses in their personal and professional development, so that they are able to make maximum contribution to the society as useful and productive individuals, citizens as well as efficient Nurses.
- **4.** To prepare Nurses to keep pace with the latest professional and technological developments and use these for providing Nursing Care Service

Nursing is truly a wonderful vocation, but those who decide to take up the profession must have a call for this service, with commitment to care for others in fear of God.

o Our Motto:

"By love serve one another"

How to apply:

- 1. The GNM Prospectus and form is available in the office of the Principal, School of Nursing, Baptist Christian Hospital, Tezpur on payment of Rs.500/- by Cash.
- 2. The GNM prospectus and form is also available online and application can be made online. The application fee of Rs 500/- can be done through a demand draft or bank transfer to School of Nursing, Baptist Christian Hospital, Indian Overseas Bank, A/C No 129001000006065; IFSC-IOBA0001290; Tezpur. The demand draft and online bank transfer slip can be sent to the address given below by registered post or courier.

3. Mailing Address:

Principal

School of Nursing, Baptist Christian Hospital,

Mission Chariali, Tezpur

P.O.- Ketekibari, Dist.: Sonitpur

Pin- 784001, Assam Phone: 8876506917

E-mail: principal.son@bchtezpur.org

- **4.** The application form is to be completed by the applicant in her/ his **own handwriting** or online correctly. Full name of the candidate as seen in **high school records** should be given in the application form clearly.
- **5.** All information given in the application form should be correct. Any false certificates/ information in the application would lead to disqualification. If the same is discovered during the course of training, the candidate will be liable to be terminated.
- 6. Completed application form along with necessary enclosures should be sent to the Principal so as to reach on or before 31st July '2020, at 5:00 PM.
- 7. Incomplete applications will be rejected.

8. Documents Required:

Documents to be submitted along with duly filled Application form.

Duly self attested photocopies of the following.

- **a.** Birth certificate.
- **b.** Admit cards of class X & XII.
- c. Marks sheet of class X & XII.
- **d.** Pass Certificate of class X & XII
- e. Caste certificate. ST/SC/OBC/MOBC
- **f.** Income certificate.

9. Written references/recommendation from the following persons:

- a. Pastor if Christian.
- **b.** Senior member of the community. (Gaonbura, Village chairman)
- **10.** Candidates coming for Entrance Exam & Interview should bring their **ORIGINAL CERTIFICATES** along with them.
- 11. Selected candidates with foreign qualifications, e.g. <u>Nepal or Bhutan must</u> <u>produce equivalent certificates from the Indian Nursing Council, New Delhi</u> at the time of Interview.
- 12. THE DECISION OF THE SELECTION COMMITTEE WILL BE FINAL.

o Description of G.N.M. Training Program:

The General Nursing and Midwifery program is a 3-year course. The student on completion of the G.N.M. program will develop skills in providing preventive, promotive, curative and rehabilitative services to the hospital and community. The medium of instruction is English. The subjects for G.N.M. program are as follows:

1- Subjects:

Year	Subjects
	Bio Sciences
	- Anatomy & Physiology
	- Microbiology
	Behavioral Sciences
	- Psychology
	- Sociology
	Nursing Foundations
	- Fundamentals of Nursing
First Year	- First aid
	Community Health Nursing
	- CHN –I
	- Environmental Hygiene
	- Health Education & Communication Skills
	- Nutrition
	English
	Computer Education
	Co- curricular activities

Year	Subjects
	Medical Surgical Nursing - I
	Medical Surgical Nursing - II
Second Year	Mental Health Nursing
	Child Health Nursing
	Co- curricular activities
	Midwifery & Gynecological Nursing
Third Year (Part – I)	Community Health Nursing -II
	Co- curricular
	Nursing Education
Third Year Part –II	Introduction to Research and statistics
(Integrated supervised Internship)	Professional Trends & Adjustments
<u>-</u>	Nursing Administration & Ward Management

2- Eligibility Criteria:

- **a.** 10+2 pass preferably science with (Physics, Chemistry, Biology) & English with an aggregate of 40 % marks.
- **b.** 10+2 pass with Arts & English with an aggregate of 40% marks.
- **c.** 10+2 with English having 40% of marks in vocational ANM course from a school recognized by the Indian Nursing Council.
- **d.** Registered ANM with pass mark.
- **e.** The Minimum age should be 17 years.
- **f.** Should be medically fit to undergo the course.

3- *Number of seats*: 30 (Thirty)

4- Reservation:

For disabled candidates: 3% disability reservation.

5- Selection Process (Entrance Examination & Interview):

- i. Applicants fulfilling the admission criteria will be called for entrance examination to the School of Nursing, Baptist Christian Hospital at their own expense. The date for the same will be informed through phone.
- **ii.** Selection will be made on the basis of entrance examination and interview. The entrance examination will be of 3 hours' duration which will include questions from the following areas:
 - Biology
 - Chemistry
 - Physics
 - Mathematics
 - English
 - Aptitude and General Knowledge
- iii. Shortlisted candidates will be notified on the same day.
- iv. The candidates clearing the entrance examination will be called for interview.
- **v.** Final list of the selected candidates will be released on the same day.
- vi. Selected candidate will have to submit letter of acceptance to the Principal,School of Nursing to take up the course.

6- Rejection and Disqualification:

An application will be rejected if:

- a) Received after 31st July'2020.
- **b)** Application form is incomplete/wrongly filled in.
- c) Certificates and testimonials are found to be inaccurate or false.
- **d)** Documents are incomplete.

- e) Failing to take the Entrance Exam.
- **f**) Failing to present original certificates and testimonials at the time of Interview.

7- Admission:

- i. The selected candidates will be admitted on the same day after selection.
- ii. Letter mentioning the selection of fee option should be given to the Principal.
- iii. Candidates selected for admission will be required to pay 50% of the 1st year fee (Academic and Mess) and to complete other necessary admission formalities.
- iv. Admission will remain cancelled if the student fails to deposit 50% of the Academic fee and Mess fee.
- v. Candidates opting for **SUBSIDIZED FEE** will have to sign a service agreement for two years with the Baptist Christian Hospital, Tezpur.
- vi. Hostel allotment will be in the month of October' 2020.
- vii. Classes will begin from October'2020.
- **viii.** Selected candidates will have to clear the first term examination which will be held after 3 months of the admission to continue the course.
- ix. Candidates who do not clear the final council exam will be held back for six months and will have to get admission for that said year.
- x. No candidate will be allowed to appear for exam without clearing the fees.
- **xi.** Fees should be paid at the beginning of every academic year i.e. October as per the fee structure (II Year & III year).

8- Examination Board:

School of Nursing, Baptist Christian Hospital is affiliated to the Assam Nurses, Midwives and Health Visitor Council and is recognized by Indian Nursing Council (INC), New Delhi.

9-Pre-Clinical Period:

The first three months of training program is assessment period, at the end of which first term examination is held to evaluate the student's ability to continue the course. Minimum 50% marks in each subject is required to continue the course.

10- Hostel:

Hostel accommodation and food is provided to all students as this is a residential program. All students will have to stay in the hostel provided and will have to abide by the hostel rules and regulations.

11-Mess facilities:

The hostel is provided with a mess that provides nutritious and fresh food every day. It is compulsory for all students to eat the food provided in the hostel.

12- Campus Activities:

Various campus activities are provided for the students, such as facilities for recreation, social and professional gatherings, picnics and field trips. Many opportunities are available for spiritual growth & fellowship like Sunday worship services, Bible studies, Youth Fellowship, Retreat and special meetings are organized from time to time.

13- Health Care:

- **a.** All students are expected to be fully immunized before joining the course.
- **b.** Annual health checkup is compulsory for all the students.
- **c.** Students are encouraged to live healthier.
- **d.** Students Health Scheme will be as per the institution policy.
 - Consultation charges will be free.
 - 40% of the cost of medication
 - 40% of other IP treatment bills
 - 20% of surgery procedure rate implants (except dental)
- **e.** Dental Implants, Cosmetic treatments and Orthodontics care are available and will be a paid facility.
- f. Any cost of major illness requiring referral of the student to a higher center will be borne by the parent/guardian.

14- Uniform:

a. For female students:

- i. Mustard color scrub, with badge and identity card.
- ii. Black cardigan for winter.
- iii. Black shoes with white socks.

b. For male students:

- i. Mustard color scrub with badge and identity card.
- ii. Black sweater for winter.
- iii. Black shoes with white socks.

c. For community posting:

i. Female students:

Salwar (Ash color), with badge and identity card. Black shoes with white socks. Black cardigan during winter.

ii. Male students:

Shirt (Ash color), black trousers with badge and Identity card. Black shoes with white socks. Black sweater during winter.

The Uniform will be provided by the School but Students should bring black cardigan (Sweater), black shoes and white socks at the time of joining.

15-Syllabus & Examination:

- **a.** Syllabus is as laid down by the Indian Nursing Council and Assam Nurses Midwives and Health Visitors Council.
- b. Examinations are held annually by Assam Nurses Midwives and Health Visitor's Council. Internal exams are held prior to the Board exams and it is necessary to obtain a minimum of 50% marks in each subject (theory & practical) to be eligible to appear for the Council Exam. Weekly/Monthly tests are held for each subject.
- **c.** Internal examinations are held in the month prior to the external examinations.

16-Leave and Vacation:

i. *Vacation:* Four weeks of vacation for I Year and II year. For III year only two weeks of vacation as per the syllabus.

ii. Sick Leave:

A maximum of 10 days' sick leave per year is allowed. If a student is sick for more than 40 days (including 30 days of vacation + 10 days of sick leave), He/She will be eligible to sit for exams at a later date and the period of training will be extended.

iii. Weekly Day off: One day every week.

iv. Preparatory Leaves: 7 days

v. National Holidays: 6 days

17- Salient Rules of Nursing School:

- i. All Students are expected to abide by the rules and regulations of the Nursing School and the Hostel, failing to which appropriate disciplinary action will be taken. A level of professional standards is expected from the students.
- ii. Students should attend clinical and classes on time.
- **iii.** Visiting any family quarters without prior permission is prohibited. Permission must be obtained from the Principal of Nursing School.
- **iv.** At the time of admission, parents/guardian must give a list of visitors they would allow their ward to meet. Frequent visits are not encouraged.
- **v.** The Principal holds the right to open any parcel/letter coming to the students and to deal with them accordingly.

18- Anti-Ragging Resolution:

- i. The Hon'ble Supreme Court of India order for implementation of Anti Ragging Recommendation of the Lyngdoh Committee – 02.04.2008 and UGC REGULATION, 2009 – 14.12.2009, is implemented strictly.
- **ii.** It is declared that any student, if found guilty of ragging, will be terminated from the course.

19- Discontinuation of Training:

- i. NO FEES WILL BE REFUNDED IF THE STUDENT DISCONTINUES THE COURSE.
- **ii.** Students discontinuing the training will be required to pay fee for entire duration of the course (i.e. I year, II year & III year) to the Nursing school.
- **iii.** Any student getting married during the course will be asked to discontinue the training.
- iv. Any students not abiding with the rules and regulations will be terminated.

20- Items to be brought at the time of admission:

Selected candidates should bring the following items:

- a) Salwar (10 Sets, for females)
- **b)** Black full sweater for winter
- c) Blankets, Mattress, Thermal Wear, Quilt, Bed sheet, Pillow.
- d) Mosquito net.
- e) Towels.
- **f**) Own clothes for daily use and formal clothes for church.
- g) Trunk with good lock
- h) Wrist Watch with second hand
- i) Torch

- j) Umbrella
- k) Nail Cutter
- l) Note book, Register
- m) Pocket Diary
- n) Small scissor
- o) Calculator
- **p**) Stethoscope
- q) Bucket and mug
- r) Saree / Formal clothes (for special functions)
- s) Own traditional dress.

o The fee structure for 2020- 2021:

The fee structure for 2020-2021 for each year is shown in the table:

a)Subsidized fee:

			I. YEAR	R		II. YEAR]	III. YEAR	
PARTICULARS		1 st Installment August 2020	2nd Installment March 2021	3rd Installment July 2021	1st Installment October 2021	2nd Installment March 2022	3rd Installment July 2022	1st Installment October 2022	2nd Installment March 2023	3rd Installment July 2023
1.	Admission	1000	500	500					—	
2.	Tuition	29500	14750	14750	31500	15750	15750	35000	17500	17500
3.	School Establishment	10000	5000	5000	11500	5750	5750	13500	6750	6750
4.	Affiliation	750	375	375	750	375	375	1250	625	625
5.	Library	1000	500	500	1000	500	500	1000	500	500
6.	Stationary	750	375	375	750	375	375	750	375	375
7.	Computer	750	375	375	750	375	375	750	375	375
8.	Uniform	2500	1250	1250	1250	625	625		_	
9.	Transport	7500	3750	3750	7500	3750	3750	7500	3750	3750
10.	Student Welfare	500	250	250	500	250	250	500	250	250
11.	Administrative	1000	500	500	1500	750	750	1800	900	900
12.	Hostel Establishment	7500	3750	3750	7500	3750	3750	7500	3750	3750
13.	Mess	17500	8750	8750	17500	8750	8750	19000	9500	9500
	Total	80250	40125	40125	82000	41000	41000	88550	44275	44275

NOTE: * Mess fee is subjected to be revised every year based on inflation rates.

^{*} Fees once deposited will not be refunded.

^{*}Late fee of Rs.500/ month will be charged if the amount is not paid on time.

b) Full Fees:

]	IYEAR		I	I. YEAR		Ι	II. YEAI	3
PA	ARTICULARS	1st Installment August 2020	2 nd Installment March 2021	3 rd Installment July 2021	1st Installment October 2021	2 nd Installment March 2022	3rd Installment July 2022	1st Installment October 2022	2 nd Installment March 2023	3rd Installment July '2023
1.	Admission	3000	1500	1500				_	_	
2.	Tuition	46000	23000	23000	49000	24500	24500	52000	26000	26000
3.	School Establishment	20250	10125	10125	23000	11500	11500	26000	13000	13000
4.	Affiliation	750	375	375	750	375	375	1250	625	625
5.	Library	1500	750	750	1750	875	875	2000	1000	1000
6.	Stationary	1250	625	625	1250	625	625	1250	625	625
7.	Computer	1250	625	625	1250	625	625	1250	625	625
8.	Uniform	2500	1250	1250	1250	625	625			
9.	Transport	7500	3750	3750	7500	3750	3750	7500	3750	3750
10.	Student Welfare	600	300	300	600	300	300	600	300	300
11.	Administrative	1250	625	625	1500	750	750	1750	875	875
12.	Hostel establishment	7500	3750	3750	7500	3750	3750	7500	3750	3750
13.	Mess	17500	8750	8750	17500	8750	8750	19000	9500	9500
	Total	110850	55425	55425	112850	56425	56425	120100	60050	60050

NOTE: * Mess fee is subjected to be revised every year based on inflation rates.

^{*} Fees once deposited will not be refunded.

^{*}Late fee of Rs.500/ month will be charged if the amount is not paid on time.

c) Fees and other expenses:

- **i.** Fees once paid will not be refunded in any circumstances.
- ii. Academic Fees for the whole course i.e. three years can be paid in one installment
- iii. Mess fee is subject to be revised every year based on the inflation rates.
- **iv.** Fees should be paid at the beginning of every academic year i.e. October as per the fee structure to continue the next session.
- v. Late fee of Rs.500/ month will be charged if the amount is not paid on time.

vi. Fees can be paid in three instalments:

- 1st Instalment at the time of admission 50%
- 2nd Instalment- March 25%
- 3rd Instalment –July remaining 25%

o Service agreement:

All candidate admitted to the course by opting to pay <u>subsidized fee</u> are required to sign a service agreement in lieu of financial subsidy with the Baptist Christian Hospital at the time of admission. After successful completion of the training, the student opting subsidized fee will have to serve for a minimum period of two years in any of the **EHA** (**Emmanuel Hospital Association**) hospitals.

Violation of service commitment agreement:

Candidates who avails subsidized fee and fails to comply with the service agreement after completion of the nursing course will be liable to pay a sum of Rs.1500000/- (Rupees Fifteen lakh only) to the Baptist Christian Hospital and will forfeit the right to employment or further studies in any of the EHA hospitals and its sister concerns.

N. B: Last date for Submission of Completed Forms is 31st July 2020 till 5 P.M.

EMMANUEL HOSPITAL ASSOCIATION



SCHOOL OF NURSING, BAPTIST CHRISTIAN HOSPITAL, TEZPUR

Application Form for Admission to

G.N.M. (General Nursing & Midwifery) Training Program 2020-21

Form No (To be filled b					attested assport Size graph
	(To be filled by	the student in hi	is/her own hand	writing)	
1. Applicant's (In Block letter					
2. Applicant's 1	Mobile No				
3. Detail of Pa	rents / Guardian (In Blo	ock Letters)			
	Name	Education	Occupation	Annual	Phone No
		Qualification		Income	
Father's					
Mother's					
Guardian's					
· ·	n Block Letters) or correspondence)	(ii) Perm	nanent Address		
Village / Town		Village /	Town		
P.O	P. S	P.O		P. S	
District		District .			•••••
State		State			
Pin Code	Mobile no	Pin Code	e	Iobile no	

Da	ate:	Month:	Year:	Age:		Yrs. (As on 31/12/	2019)
6. Rel	ligion:		, If Christian	mention chu	rch denor	nination	
7. Cas	ste (Please tick	√) GN	ОВС	SC	ST	MOBO	
8. Co	ommunity		9. Sex:	M	F]	
10. M	Iarital Status		11. N	ationality			
12. H	eight:	W	eight	• • • • • • • • • • • • • • • • • • • •			
13. St	tream taken in	your college (+2) stu	dies:				
14. E	ducational Qua	dification:					
S. N.	Examination	University/	Year of	Marks	Max.	% Marks	Division Class/
	Passed	Board/Council of Examination	Passing	Obtained	Marks	Obtained in Board/University	Grade
1.	10 th						
	Standard						
2.	12 th						
	Standard						
3.							
1 5. Y	our educational	qualification					
16. W	hen did you lea	ve your school/ colleg	ge?				
	_	a student of any Cou, Year	_	_		y	
		ılar activities did you					

5. Date of Birth: (Based on Matriculation / Sec. School Certificate)

19. Have you done any no	arses training before? If so	o, give details $____$		
20. Who will meet the fin	ancial requirement for yo	our training?		
21. Do you have working	knowledge of Hindi, Eng	glish & Assamese?		· – – – – – ·
22. Name & address of y				
23. Have you had any magnifus, give details		 		· ·
24. Why do you want to		oriefly)		
25. Reason for applying				
26. Do you hold any sch	nolarship from any other s	source at present (Yes/	No)	
A) SUBSIDIZED FEE Declaration:	S B) FULI	L FEES		
knowledge. I have r School of Nursing. I	ffirm that the informatio ead and understood the agree to take up the co	rules and regulation	mentioned in the p	prospectus of th
regulation.		Self-attested Stamp size photo of Father		Self-attested Stamp size photo of Mother
Student's signature	Father's /Guardian'	s signature	Mother's signat	ure
Date:	Date:		Date:	

Note: Send the following Documents along with the completed form.

28. I) Duly selfattested photon	c ocopy of all f	ollowing	documents;
---------------------------------	-------------------------	----------	------------

- 1. Affix recent color passport size photograph.
- 2. Birth Certificate
- **3.** Caste certificate ST/SC/OBC/MOBC
- 4. Admit cards & Marks sheet of class X & XII
- 5. Pass Certificate of class X & XII
- **6.** Income certificate
- **II**) Written references/recommendation from the following persons:
- 1. Pastor if Christian.
- 2. Senior member of the community. (Gaonbura, Village chairman)

Last date for receipt of completed application forms:

31st July 2020

INCOMPLETE DOCUMENT WILL NOT BE ACCEPTED

FOR OFFICE USE ONLY

Form issued on	Received back on
Application Complete - Yes/No	Selected for Interview - Yes/No
Certificates and testimonials verified - Yes/No	Medical fitness Remarks
Result of Interview-Selected/Not selected/Waiting list	





PRINCIPAL
SCHOOL OF NURSING
BAPTIST CHRISTIAN HOSPITAL
TEZPUR, ASSAM
784001



